

Methwold Parish Council

Agenda for Meeting of the Parish Council Published 3rd June 2021

Date: Thursday 10th June 2021

Time: 7.00pm to 9.00pm

Place: St George's Hall Methwold

Methwold Parish Council welcomes the public and press to its meetings.

The public and press can address the Council during the Open Forum - Public Participation session. The law does not permit members of the public and press to take part in the debates.

R Buckle

COVID-19 Guidelines: Consideration has been taken towards what the council can do to reduce risk to councillors, staff and public when holding a public meeting. Community centres and village halls must collect information for all activities and events taking place within the venue.

- If you or anyone in your household has COVID-19 symptoms or is self-isolating, please stay at home.
- Please use the NHS QR Code displayed at the entrance to record your attendance at St Georges Hall or leave your details on the form provided as you enter the building.
- Hand sanitiser is provided to those entering the building and there are sanitising stations inside the building.
- Seating will be placed at least 2-metre apart and not facing each other, once seated please remain in your seat.
- Face masks to be worn.
- Meetings will be paperless, please print out and bring your own agenda, notes etc.
- All doors and windows will be open for the duration of the meeting.
- The parish council reserves the right to stop the meeting if numbers exceed capacity of the hall.

- 1 The parish council to receive and resolve to agree apologies for absence.
- 2 To receive declarations of interest in items on the agenda and consider any requests for dispensations.
- 3 To approve and sign the minutes of the meetings held on 6th May 2021.
- 4 Matters arising from the last minutes.
- 5 Reports
 - 5.1 Update and report from the virtual meeting of Open Spaces and to consider recommendations made at the meeting held on the 27th May 2021:- Item 11 Quotes
 - 5.2 Update and report from the virtual meeting of Hall and General Purposes Working Party and to consider recommendations made at the meeting held on 3rd June 2021 to include:-
 - i) Proposal to hold Car Boot sale in St George's Hall Car Park and the Fenton Room
 - ii) Type of temporary building and location of building in the car park to be agreed

Parish Clerk: Rachel Buckle

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The Parish Office

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St George's Hall Complex High Street Methwold Thetford Norfolk IP26 4NT

iii) Opening of the Complex (subject to Government Guidelines) – date proposed 21st June 2021 to be agreed

6. 6.1 Updated Standing Orders for Approval
6.2 Reviewed Policies for Approval
 - GDPR & Data Protection
 - Code of Conduct
 - Equal Opportunities
 - Filming
 - Environmental
 - Training
 - Safeguarding
 - Social Media Policy
 - Co-Option
7. Finance
Update from the virtual Finance Meeting held on Tuesday 8th June 2021.
 - 6.1 Accounts Update – Bank Reconciliation
 - 6.2 Approval of payments – Income & Invoice List
 - 6.3 To Request approval of Internal Audit – circulated to all.
 - 6.4 To Request approval of Annual Governance Statement to be approved and signed by Chairman and Clerk
 - 6.5 To Request approval of Accounting Statement 2020/21 to be approved and signed by Chairman and Clerk
8. Planning
 - 7.1 To receive planning decisions
 - 7.2 To receive planning applications
 - 7.3 To consider planning applications received after the agenda was published
9. Correspondence

Open Forum for Public Participation

An opportunity to hear from members of the public, Borough and County Councillors

10. Further reports and items for the next meetings agenda - July 8th 2021
11. To pass a resolution (under the Public Admission to Meetings Act 1960 to exclude members of the public and press for the following confidential items: Quotes:
 - 11.1 Litter Bin Emptying
 - 11.2 Streetlight Maintenance
 - 11.3 Tree Survey-priorities and costs