

## Methwold Parish Council

Agenda for Meeting of the Parish Council - Published Thursday 26th August 2021

Date: Thursday 2<sup>nd</sup> September 2021

Time: 7.00pm to 9.00pm

Place: 21 Room Methwold

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Methwold Parish Council welcomes the public and press to its meetings.

The public and press can address the Council during the Open Forum - Public Participation session. The law does not permit members of the public and press to take part in the debates.

R Buckle

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**COVID-19 Guidelines:** Although we have reached Stage 4 pending the issue of more detailed Government guidelines the parish council will continue to retain the physical measures already in place to reduce risk to councillors, staff and public when holding a public meeting.

- If you or anyone in your household has COVID-19 symptoms or is self-isolating, please stay at home.
- Please use the NHS QR Code displayed at the entrance to record your attendance at St Georges Hall or leave your details with the Clerk when you arrive.
- Hand sanitiser is provided for your use when entering the building and there are sanitising stations inside the building.
- Maintain social distancing where possible.
- We would encourage attendees to wear face masks until they are seated.
- Meetings will be paperless, please print out and bring your own agenda, notes etc.
- All doors and windows will be open for the duration of the meeting.

1. Co-Option procedure
2. Those Co-opted as parish councillors to sign the Declaration of Acceptance of Office and take their seat on the council.
3. The parish council to receive and resolve to agree apologies for absence.
4. To receive declarations of interest in items on the agenda and consider any requests for dispensations.
5. To approve and sign the minutes of the meetings held on 10<sup>th</sup> June 2021, 8<sup>th</sup> July 2021 & 12<sup>th</sup> August 2021 These items are brought forwards from previous meetings which were cancelled due to being inquorate.
6. Matters arising from the June 2021 minutes.
7. Reports  
Update and report from the virtual meeting of Open Spaces at the meeting held on the 26<sup>th</sup> August
  - a. Workday at the Complex
  - b. Approval to purchase wood to repair bench on recreation ground
  - c. Approval for residents to purchase and site notice on Lower Green

Parish Clerk: Rachel Buckle

07340 162 732

The Parish Office

[methwoldpc@outlook.com](mailto:methwoldpc@outlook.com)

[www.methwoldpc.info](http://www.methwoldpc.info)

[www.methwoldhallcomplex.org.uk](http://www.methwoldhallcomplex.org.uk)

St George's Hall Complex High Street Methwold Thetford Norfolk IP26 4NT

7.1 Items bought forwards for approval from July 8<sup>th</sup> 2021 meeting.

- a. Request for exhumation
- b. Trees in the churchyard and recreation ground
- c. Workday

7.2 Update and report from the virtual meeting of Hall and General Purposes Working Party and to consider recommendations made at the meeting held on 5<sup>th</sup> August 2021 –

- a. Charitable Trust - update
- b. Car Park Purchase – update
- c. Approval to purchase new water boiler for kitchen in St George's Hall

8. Finance

- a. Accounts Update – Bank Reconciliation
- b. Approval of payments – Income & Invoice List

9. Planning

9.1 To receive planning decisions

**21/00469/LB** The Grand Barn Hall Farm Drive Methwold KINGS LYNN Norfolk IP26 4PN - RETROSPECTIVE LISTED BUILDINGS APPLICATION. Revision to two external glazed screens to south elevation, and one glazed screen to north elevation. Re-positioning of one rooflight to south elevation Application Permitted 9 August 2021 Delegated Decision

9.2 To receive planning applications

**21/01530/F** Erection of a new single dwelling at Whitegates, Methwold Road, Methwold Hythe, Thetford, Norfolk

**21/ /01560/F** Retrospective application for pond on non-residential amenity land. at 1 Warren Cottage Brandon Road Methwold Thetford Norfolk IP26 4RL

9.3 To consider planning applications received after the agenda was published

9.4 Planning application - public comments?

10. Items received for the agenda

- a. Approval and signing of Charitable Trust Application to register as a charity
- b. Approval and signing of the Declaration of Trust

11. Correspondence

**12. Open Forum for Public Participation**

**An opportunity to hear from members of the public, Borough and County Councillors**

13. Further reports and items for the next meeting agenda – Thursday October 14<sup>th</sup> 2021

14. To pass a resolution (under the Public Admission to Meetings Act 1960 to exclude members of the public and press for the following confidential items:

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- a. Plans for the toilets on the recreation Ground - Appointment of Architect
- b. Quote - Window Cleaning St George's Hall Complex
- c. Quote for Electrical supply to streetlights