

METHWOLD PARISH COUNCIL

Clerk: Rachel Buckle
c/o The Parish Office St George's Complex, Methwold, Thetford, Norfolk IP26 4NT
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I hereby give you notice of Methwold Parish Council Meeting to be held in
The 21 Room St Georges Hall Complex Methwold on **Thursday 10th May 2018 at 7.30pm**
All Councillors are summoned to attend. Dated this **27th April 2018** by
Clerk to the Council *R. BUCKLE*

OPEN FORUM

AGENDA

1. Election of Chairman for the coming year
2. Election of Vice Chairman for the coming year
3. To receive apologies for absence
4. Declaration of Interest – Councillors invited to declare an interest in any item on the agenda
5. To sign and approve the minutes of the meeting of 12th April 2018 as a true record of the meeting
6. Reports
 - 6.1 Chairman's Report
 - 6.2 Clerk's Report
 - 6.3 Report from the Open Spaces Working Party to consider the recommendations made at the Open Spaces Working Party meeting held on 28.04.2018. To include:
 - a. Cemetery Access – widening the path from the car park and access through the front gates
 - b. Cemetery Fees.
 - 6.4 Report from the Hall and General Purposes Working Party to include consideration of the recommendations made at the Hall and General Purposes Working Party meeting held on 3rd May 2018
7. Finance
 - 7.1 Approval of payments list
 - 7.2 Accounts Update
 - 7.3 Approval of Internal Audit.
 - 7.4 Annual Governance Statement to be approved and signed by Chairman and Clerk
 - 7.5 Accounting Statement 2017/18 to be approved and signed by Chairman and Clerk
8. Council Organisation
 - a. Election of Co-ordinators for Working Groups
 - b. Representatives for other Organisations e.g Batchcroft Trust etc.
9. To receive planning decisions:

18/00232/F 46 Hythe Road Methwold Thetford Norfolk IP26 4PS - To create a dropped kerb in front of garage and driveway of property. Application Withdrawn 11 April 2018

18/00238/F Marlow Foods Quorn Foods Brandon Road Methwold Norfolk IP26 4RL - To install 3 additional Liquid Nitrogen storage tanks. The tanks will need a dedicated plinth of suitable design, to take the additional loading. The tanks are 3100mm diameter and 12510mm high. Application Permitted 9 April 2018 Delegated Decision

 - 9.1 To consider the following planning applications:
 - 9.2 To consider any planning decisions and applications received after the agenda was produced
10. Items received for Agenda
GDPR – Update on progress – JM

11. Correspondence which has not already been circulated

OPEN FORUM

12. Any Further Reports and items for the next agenda-for information only.
13. To pass a resolution (under the Public Admission to Meetings Act 1960 to exclude members of the public and press for the following confidential items:
 - 13.1 To consider an incremental pay increase for the Clerk