

Outside Events on land owned by Methwold Parish Council Policy

Introduction

The Parish Council actively supports community groups who wish to use the parish council's land to hold outside events. There are several areas of the parish which are owned by the parish council and therefore a policy is required to ensure policy guidelines are followed for the agreement of such requests.

Outside areas owned by Methwold Parish Council

Queen Elizabeth II Recreation Ground

The Pound

The Cemetery

Outside areas of St George's Hall

Outside areas of the Old Social Club

Following the success of the fete held on 1st August on the Recreation Ground, the Parish Council wish to encourage further use of the Rec. It is fully appreciated that the facilities there [toilets etc] are non-existent, however the council recently negotiated a change to the Section 106 Agreement due from the adjacent housing development whereby monies can be put towards such facilities. In addition, over the last few months there have been a number of Car Boot Sales at St George's Hall, the proceeds of which are to help fund these facilities and when we have a clearer idea of what can be achieved (granting of planning permission etc) the council will be in a better position to seek grant funding.

Anyone wishing to use the outside areas for an event must ask permission of the council who will need to be satisfied that the organisers have met the following conditions:

- Have Third Party Public Liability insurance for the event
- Have undertaken a Risk Assessment for the event including assessing the protection of young and vulnerable people and have established the needs of the emergency services in the event of an accident
- Where there is the intention of providing music [live or recorded], public entertainment and the sale of alcohol that the necessary Temporary Events Notices have been granted by the local authority [King's Lynn and West Norfolk Borough Council]

Policy Statement

Methwold Parish Council will endeavour to guide any organisation/individual wishing to use outside spaces but cannot take any responsibility for any event which they are not directly responsible.

Activities which are not permitted on land owned by Methwold Parish Council

Fireworks

Fun Fair/Circus

Chinese Lanterns

Camping

Wedding Receptions

Open Fires and personal barbeques

Private Parties

Hirers will ensure all litter is cleared during and after the event, rubbish is to be removed from the site. If the parish council has to clear the site, the cost will be charged back to the hirer.

Any damage to the surface of the land will be reinstated by the hirer, if the parish council has to reinstate the land, the cost will be charged back to the hirer.

Potential hirers are required to apply in writing giving full details of the proposed event to the Parish Clerk if they wish to use parish council land.

The application needs to be presented to full council at the main parish council meeting which is held on the second Thursday of the month.