

MINUTES OF METHWOLD PARISH COUNCIL MEETING
HELD IN THE 21 ROOM ST GEORGE'S HALL COMPLEX
THURSDAY 14th FEBRUARY 2019 at 7.30pm

Present: D Thomas –Chairman, J Marriage –Vice Chairman, R Gibson, P Crawley,
D Charlesworth-Smith, T Thomas, S Stones, C West, K Plumridge
4 members of the public
Cllr. M Storey

The Chairman welcomed all to the meeting.

OPEN FORUM

Resident asked if the contractors will reinstate the grass at Petch Corner where vehicles have been driving up the kerb? There is a lot of mud on the pavement, can they clear this up when sweeping the road?

Several pavements have uneven surfaces and are breaking up, these require attention from highways, the Clerk will report these.

1. To receive and consider accepting apologies for absence – R Hood, B Horton
2. Declaration of Interest - Councillors invited to declare any interest in any item on the agenda – K Plumridge declared an interest in items 5.2
3. To approve and sign the minutes of the meeting held on 10th January 2019 as a true record of the meeting – Proposed C West, seconded J Marriage – APPROVED S Burbridge & K Plumridge abstained as not present at the last meeting.
4. Matters arising from past minutes: None
5. Reports:
 - 5.1 Chairman's Report – Chairman was asked to update on Election Training which he had attended recently.
 - 5.1 Clerks Report -
 - 5.2 Report from Hall & General Purposes Working Group meeting held on Thursday 7th February 2019 and to consider recommendations made regarding: –
 - Partition door in St George's Hall – the partition door in between St George's Hall and the Fenton Room has broken runners, it has been difficult to find anyone who can repair them, the contractor fitting the fire doors has investigated and has written a report on how they could be repaired with approx. costs of £100-£1200, parts would have to be made for the door, this report has been read through by the Chairman who proposed to accept this quote as the door cannot be safely used in its current state. S Burbridge proposed to accept quote, K Plumridge seconded APPROVED.
 - List of jobs around the Complex with priorities – Priority 1 means jobs which have to be done due to regulation or health & safety. The Clerk will obtain quotes for list of Priority 1 jobs and bring these back to council.
 - Parking on the Social Club drive – Chairman requested permission to seek advice from Solicitor and next steps. S Burbridge proposed permission is given, T Thomas seconded – APPROVED.
 - 5.3 Report from Open Spaces Working Group meeting held on Thursday 24th January 2019 and to consider recommendations made regarding: –
 - Metal fence on Rec. this has been in place in excess of 2 years for the rebuilding of the wall, which has been done, there are capping stones on top but not fixed. The resident was unhappy with the siting of the bench near this wall stating this encouraged youths to congregate here but archive photographs have been found which show a bench has been in place thereabouts for many years.
The parish council agreed that the metal fence needs to be taken down, it is preventing the grass from being cut up to the edge of the rec and it is on footpath 11 which blocks the

Public Right of Way. S Burbridge proposed contacting the owner of the house and asking then to remove the fence, K Plumridge seconded - APPROVED

- Quote for posts on Fair Hill & Path around Mini Methwold – Item 11
- Posts on Fair Hill – Item 11 As a matter of courtesy letter to be sent by the Clerk informing Lancaster Parks Farm of the parish council's intention to install posts on Fair Hill.
- The trees outside the Post Office have been granted a Tree Order to prune them back, this will be done soon.
- Trees on Lower Green need pruning, the Clerk will talk to the Tree Officer to see if a Tree Order is required to do this.
- A request has been received for a headstone with pink writing to be installed in the cemetery, there are no regulations in the Cemetery rules which refer to the colour of writing, Members discussed and are happy to allow the pink writing on a headstone.

6. Finances

- 6.1 Accounts Update – The Clerk asked for the CIL money £5028 which has been received to be moved to a separate account, this will be done by the signatories. One of the signatories reported as still having problems logging onto the bank account, they have tried to rectify this but it has been going on for some time.
- 6.2 Approval of payments-All councillors were given the Income & Invoice list and a bank reconciliation. R Gibson proposed approval of accounts C west seconded - APPROVED

7. Planning

7.1 To receive planning applications:

- 19/00211/F Two storey side extension at 73 Hythe Road Methwold Thetford Norfolk IP26 4PX - Methwold Parish Council voted to SUPPORT
- 19/00190/F VARIATION OF CONDITIONS 17, 18 AND 19 OF PLANNING PERMISSION 15/02125/OM: OUTLINE APPLICATION SOME MATTERS RESERVED: Residential development at Land To The South of Herbert Drive, Methwold Thetford Norfolk IP26 4PY – All voted to OBJECT to the changes in the variation of conditions, the reason for this is the Parish Council believe that the original checks need to be done before any work starts on the development.
- 19/00144/F Variation of condition 2 of planning permission 15/01683/FM to amend the approved plans at Land W of Crown Street N of Hall Farm Bungalow, Hall Farm Drive Methwold Norfolk IP26 4PN - We were unable to view any paperwork other than the application form online, Clerk to ask the planning department what the variation was on this application.
- 18/00245/TREECA 2 x Ornamental Prunus Trees - Prune 20% St Georges Hall 16 High Street Methwold Norfolk IP26 4NT – For information only
- 15/02076/NMA_1 NON-MATERIAL AMENDMENT TO PLANNING PERMISSION 15/02076/F: Demolition of existing on site structures with the construction of two detached dwellings Former R & B Motors 64 High Street Methwold Thetford Norfolk IP26 4NT For information only

7.2 To receive planning decisions:

- 18/01729/CU Cherry Tree Farm Thornham Road Methwold Norfolk IP26 4PJ - Change of Use of land from agricultural to leisure (D2). Application Permitted. 7 February 2019 Committee Decision
- 18/01730/F Cherry Tree Farm Thornham Road Methwold Norfolk IP26 4PJ - Retention of caravan for temporary residential use. Application Permitted 7 February 2019 Committee Decision
- 18/01791/F Cherry Tree Farm Thornham Road Methwold Norfolk IP26 4PJ - Retention of access track and entrance walls. Application Permitted 6 February 2019 Committee Decision

- 15/02076/NMA_1 Former R & B Motors 64 High Street Methwold Thetford Norfolk IP26 4NT - NON-MATERIAL AMENDMENT TO PLANNING PERMISSION 15/02076/F: Demolition of existing on site structures with the construction of two detached dwellings. Application Permitted 7 February 2019 Delegated Decision

7.3 To consider any planning applications received after the agenda was produced: None

8. Items received for Agenda

- Community Speedwatch – Sites have been identified throughout the parish to site for CSW. If anyone else would like to be involved please contact D Charlesworth-Smith
- Spencer Room will be used for training on the 22nd February, the usual cost to hire this room is £10 per session, this is a community project; can the hire fee be waived on this occasion? T Thomas proposed to waiver fee, R Gibson seconded – APPROVED.
- 2019 Parish Election – Parish Council elections will be held on Thursday 2nd May 2019, anyone wishing to stand for election can contact the Clerk to discuss the role of a parish councillor, the Clerk has some nomination papers if anyone would like one, these have to be returned by the candidate by hand to the Borough Council office in Kings Lynn by 4pm on Wednesday 3rd April 2019, contact the Clerk for more details on 07340 162 732.
- Hythe Road Methwold S278 DDBA Scheme: Progression of Permanent Traffic Regulation

9. Correspondence

- Anaerobic Digestion Plant, Methwold Farm, Methwold – Letter received by Clerk detailing variation of condition 2 has been circulated to all, this will be discussed once the formal application has been received.

OPEN FORUM

- Footpaths across Storeys Meadow - if Footpath 9 is moved there will be no access for vehicles to get onto the field to cut footpaths 9 & 10, the development site has been sold to developer and Footpath 9 will move to outside the development.
- The automatic door stop in Mini Methwold needs installing. The door handle in the youth room is loose.
- Who is responsible for the traffic lights on Petch Corner, developer or Highways? It was thought it is the developer, the layout is a mess; could they be moved up past Eldens Lane? Residents are having trouble when trying to come out of Clough Farm because of the sign which has been placed on the verge here.
- It was reported that residents in Eldens Lane have been informed that Anglian Water is to start work in Eldens Lane next week.

10. Any Further Reports - for information only

- Grass verges in Brookville – traffic is parking on the verges, some have placed logs on the verge to prevent this, the Clerk has been told previously by Highways that they will not allow anything to obstruct the verges.
- Could the Parish Council think about having an electric point to charge electric vehicles? This will be taken to Open Spaces.
- The Old Chapel looks an eyesore.
- The floor in the 21 Room has shrunk and requires attention, P Crawley to attend.

11. To pass a resolution to exclude members of the public

- The Clerk and the Key Holder currently have a parish council mobile phone, because we do not use petty cash it is difficult to top up the phones with the Clerk paying for the top ups and claiming back this cost, it was agreed this is not satisfactory and pay monthly contract phones would be the best option. The council is unable to set up a contract without a credit or debit card therefore BT is suggested as the best route to achieve this.

K Plumridge proposed BT mobile contract is set up for 2 mobiles, T Thomas seconded APPROVED.

- Path around Mini Methwold – 3 contractors were asked to quote for concrete path Quote A £1690 +VAT, Quote B £1365 no VAT Quote C £2138 including VAT, R Gibson proposed Quote B is accepted, D Charlesworth-Smith seconded – APPROVED, Clerk to check when work can start.
- Posts on Fair Hill – 3 contractors asked to quote only 2 quotes received: Quote A £650 no VAT Quote B £1957 inc VAT, S Burbridge proposed Quote A is accepted, T Thomas seconded – APPROVED.

Meeting closed 21.25