

MINUTES OF METHWOLD PARISH COUNCIL  
MEETING HELD  
THURSDAY 14th OCTOBER 2021 at 7.00pm  
21 ROOM, ST GEORGE'S HALL COMPLEX, METHWOLD

Parish Councillors present: J Marriage – Chairman, R Gibson – Vice Chair, D Scott, R Scott, P Crawley, P Andre, S Turner

Also in attendance: R Buckle (Parish Clerk)

4 members of the public

The Chairman welcomed all to the meeting

Representatives from Bidwells, Wayland Farms and Crown Chickens gave a presentation to the council on the proposed development of the extension to the existing pig and poultry facilities Methwold. The parish council await the planning application.

1. The parish council to receive and resolve to agree apologies for absence. Cllr Ryves, L Burge, D Charlesworth-Smith, B Horton and Ian Cotterell, apologies accepted.
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations – None.
3. To approve and sign the minutes of the meetings held on 2nd September 2021 P Andre proposed to approve minutes, R Gibson seconded – APPROVED P Crawley abstained as he left the September meeting early.
4. Matters arising from the September 2021 minutes – None.
5. Reports
  - 5.1 Update and report from the virtual meeting of Open Spaces at the meeting held on the 23rd September 2021 to include
    - a. Policy for outside events on land owned by the parish council – P Crawley proposed to approve policy for adoption, R Gibson seconded – APPROVED. Policy will be added to the website. The Chairman explained that the parish council want to encourage people to hold events and this policy explains the requirements for anyone wishing to undertake an outside event on parish council land. A copy is available on the parish council website [www.methwoldpc.info](http://www.methwoldpc.info) or from the Clerk.
  - 5.2 Update and report from the virtual meeting of Hall and General Purposes Working Party and to consider recommendations made at the meeting held on 7th October 2021 to include  
Due to the extreme weather 6 graves in the Old Cemetery have collapsed, the grave digger has been instructed to fill these in as soon as possible as they pose a Health & Safety risk. They have been filled today.
    - a. Declaration of Trust. The document has been drawn up by the Solicitors and has been circulated to all councillors. The parish council will be the Sole Trustees for the Charitable Trust.  
Approval was proposed by J Marriage to sign the Declaration of Trust document, R Gibson seconded – APPROVED, document was signed by J Marriage and R Gibson, signatures were witnessed by a member of the public.  
The next step is to set up a bank account for the Trust and to deposit funds into the account.
    - b. Request to waiver hire fees for MCAG to hold Christmas events – lunch and a children's party in the Complex-R Gibson declared an interest. This request complies with the Waiver Policy, P Crawley propose to waiver cost for the Christmas events staged by MCAG, D Scott seconded – APPROVED, R Gibson abstained.

## 6. Finance

a. Accounts Update – Bank Reconciliation

b. Approval of payments – Income & Invoice List

The Chairman requested the invoice for 6 graves to be filled in and the initial investigation of the sink hole is added to the list for approval. P Andre proposed approval of all payments, R Scott seconded – APPROVED.

Transfer of £5000 to be paid into the new Charitable Trust account once this has been established, the funds are part of the Precept which are already allocated to the running of the buildings. Proposed by P Crawley, D Scott seconded – APPROVED

## 7. Planning

9.1 To receive planning decisions

21/00096/F Petch House 27 Hythe Road Methwold Thetford Norfolk IP26 4PS - Variation of conditions 9 and 10 of planning permission 17/01699/F to change material of windows Application Withdrawn 2 September 2021 Withdrawn Application

21/00474/F Methwold Poppylot Bungalow Southery Road Feltwell Thetford Norfolk IP26 4EP - Construction of dwelling and detached garage in connection with existing dog breeding business Application Permitted 2 September 2021 Delegated Decision

21/00772/F Methwold The Green Man 1 Whiteplot Road Methwold Hythe Norfolk IP26 4QP - Proposed extension to form enlarged restaurant to ground floor and additional living accommodation to first and second floors, with various associated alterations Application Permitted 2 September 2021 Delegated Decision

21/01023/F The Yews 10 Buntings Lane Methwold Thetford Norfolk IP26 4PR - Variation of Conditions 2 & 4 of Planning Permission 18/01732/F: Construction of two dwellings Application Permitted 8 September 2021 Delegated Decision

7.1 To receive planning applications

21/01612/F Replacement dwelling. Retaining the existing outbuildings, garages, stables and menage, all to be upgraded where necessary Middle Warren Farm Brandon Road Methwold Thetford Norfolk- **SUPPORT**

21/01870/F Change of use to ground floor from residential to form a retail space and convert existing first floor residential to a flat 42 High Street Methwold Thetford Norfolk IP26 4NT- **SUPPORT**

7.2 To consider planning applications received after the agenda was published

21/01948/F Single storey side extension at Meadowlands 24 Brook Lane Brookville Thetford Norfolk IP26 4RQ - **SUPPORT**

7.3 Planning application - public comments – Question has been asked when the public make a comment on the planning portal for a planning application or an enforcement, do the Planning Department identify whether the comment has been made from a local or someone living outside the parish and does this make any difference? Borough Council have responded to say it could be a second home owner but they are investigating further. Waiting for response.

8. Items received for the agenda - None

9. Correspondence – HM Lord-Lieutenant of Norfolk The Lady Dannant, MBE has written to all parishes -A specially commissioned memorial plaque has commissioned for Norfolk Parishes to commemorate the resilience of the community during the pandemic, the parish council hope members of Methwold Community Support Group and others who helped and supported others during the pandemic will be available to attend a short presentation to receive the plaque when the Deputy Lieutenant is able to visit the parish, date to be confirmed.

10. Open Forum for Public Participation –

Footpath 10 has been cut but the dog leg to the recreation ground has been left overgrown, it is impossible to walk from the recreation ground to Footpath 10. Clerk to follow up with Footpaths Officer.

Old Chapel – Bus stop yellow Lines have been repainted but waiting for signage to be installed to be able to enforce the parking regulations. NCC reported they haven't been out to put the signs up due to fuel shortage!

Meadow development – the trees along Crown Street side of the development are very close to the houses, these have tree preservation orders on them, could anyone apply to have them cut down? Streetlight out on Hythe Road, Clerk to report this to the Contractors.

Does the parish council have any of the yellow roundalls to sign the footpaths? One is required in Eldens Lane to sign the footpath on Blackberry Lane. Clerk at speak to PROW Officer.

There is a craft fair in St George's Hall on 31<sup>st</sup> October, this is a fundraising event for the village, all parish councillors are asked to provide a small prize for the tombola which can be dropped off at 2 Eldens Lane before the event.

Has the Precept increased since all of the housing developments in Methwold? There has been a small increase but the figures the parish council are given are based on Band D houses only.

Is there anything that can be done regards advertising to get more of the community interested in what's happening in the village? Where are those that are on Facebook, they don't attend meetings, this is where they can get involved to put forward the things that are important to them. Agendas for parish council meetings are posted on the village noticeboards and on the parish council website and Methwold Parish Council, Information Facebook page. Parish council meetings are held on the second Thursday of the month in the 21 Room at 7pm.

11. Further reports and items for the next meeting agenda – Thursday 11th November 2021

Those councillors wishing to donate for the poppy wreath, please post into the parish office where the Clerk will collect, please.

Craft Fair 31<sup>st</sup> October – please support

12. To pass a resolution (under the Public Admission to Meetings Act 1960 to exclude members of the public and press for the following confidential items: Quotes for

a. Gutter cleaning - Three quotes received - Quote B proposed by S Turner seconded by R Gibson - APPROVED

b. Replacement Windows in the Fenton Room – Five contractors were asked to quote, three quotes received – Quote A proposed by R Gibson seconded by R Scott - APPROVED

c. Canopy at the rear of Mini Methwold – Three quotes received – Quote A proposed by J Marriage, seconded by R Gibson – APPROVED - To be paid for with the prepaid fees from MCAG.

d. Sanitary bin contract – two quotes received, Quote A proposed by D Scott, seconded by R Gibson – APPROVED

Meeting ended at 9.10pm